

Biomedical Physics PhD Supervisory Committee Meeting Report

The student is responsible for:

- Bringing a copy of the previous meeting's report to each meeting
- Filling in as much of this form as possible

Submitting:

- Original to the Program Director
- One copy to each member of the Supervisory Committee
- One copy to student

Student: _____ Student ID: _____ Meeting Date: _____

Thesis/Project Title: _____

Committee Members	Name	Signature	Present	Absent
Supervisor				
Supervisor				
Other				
Other				

1. DATE STUDENT STARTED IN THE PROGRAM: _____

2. **Last** Committee Meeting Date: _____

3. If this is the fourth/fifth term, has a Candidacy Exam been scheduled? YES NO
(please schedule three months in advance)

4. If this meeting is one of the required meetings then circle the meeting (S1, S2, or S3...) below.

Month	Se	Oc	No	De	Ja	Fe	Mr	Ap	My	Jn	Jl	Au	Se	Oc	No	De	Ja	Fe	Mr	Ap	My	Jn	Jl	Au
Term	1				2				3				4				5				6			
Due	PR				PR		S1		PR				PR			S2	PR CE				PR			

Month	Se	Oc	No	De	Ja	Fe	Mr	Ap	My	Jn	Jl	Au	Se	Oc	No	De	Ja	Fe	Mr	Ap	My	Jn	Jl	Au
Term	7				8				9				10				11				12			
Due	PR				PR		S3		PR				PR			S4	PR				PR			

*PR=Progress Report

"CE= Candidacy Exam

5. If this is the "S4" meeting (or beyond), complete one of the following (may be completed earlier if appropriate):

- Sufficient results have been obtained for the student to proceed to defense. The student should defend by _____
- A few more results are needed as described in question 12. The student should defend or meet with the committee by _____

6. How many courses remain to be completed in the program? _____

7. Evaluation of the student's knowledge and understanding of their area of research:

- Excellent Good Satisfactory Unsatisfactory

8. Evaluation of the student's research skills:

- Excellent Good Satisfactory Unsatisfactory

9. Strengths and weaknesses in student's area of research and research skills.

10. Progress since last meeting:

- Excellent Good Satisfactory Unsatisfactory
 Not applicable

11. Summary of progress:

12. What are the specific scientific recommendations made to the student and supervisor? (Future directions)

13. List any peer-reviewed journal paper(s) submitted and/or accepted, as well as any conference paper(s) and/or presentations since the last committee meeting.

14. Student's Comments:

Student's Signature: _____